

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD
ON APRIL 15, 2020 AT 6:00 P.M. IN THE CITY OF LAS VEGAS COUNCIL CHAMBERS**

MAYOR: Louie A. Trujillo

COUNCILORS: Barbara A. Casey
David G. Romero
Michael L. Montoya
David A. Ulibarri, Jr.

ALSO PRESENT: Bill Taylor, City Manager
Casandra Fresquez, City Clerk
Aaron Scott, City Attorney
David Bibb III, Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Casey asked that everyone pray for positive, forward movement of the City and stated she was hopeful that it would be done in a productive manner. She asked God to bless the City employees and the community and prayed that everyone work in harmony in order to get the City where it needed to be.

APPROVAL OF AGENDA

City Clerk Fresquez advised that there were amendments to be made to the agenda, which were to move Executive Session before Mayor's Appointments/ Reports, to discuss personnel matters as per City Manager. Also to remove Business Item #6, due to the Gallinas Volunteer Fire Department being unable to receive the transfer of vehicles.

Councilor Montoya made a motion to approve the agenda with the changes read by City Clerk Fresquez. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Michael L. Montoya	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Mayor Trujillo advised that the Animal Welfare Coalition (AWC) would be bringing an animal to every meeting to introduce to the public and encouraged the community to help the AWC. He informed they accepted donations such as dog/cat food, blankets, newspaper and straw and asked the community to be generous, if possible.

Tina Holguin with the AWC introduced "DJ Khaled", a 7 year old Heeler mix, ready for adoption.

EXECUTIVE SESSION

Councilor Casey made a motion to enter into Executive Session to discuss personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978, to discuss the appointments that are to be made this evening which are listed on the City agenda. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	David G. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to reconvene into Regular Session after being in Executive Session to discuss personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978, no actions or votes were taken and only personnel matters were discussed. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to enter into Executive Session to discuss matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Michael L. Montoya	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to reconvene into Regular Session after being in Executive Session to discuss matters subject to attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978, no actions or votes were taken, only discussion took place. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara A. Casey	Yes
David G. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

MAYOR'S APPOINTMENTS/REPORTS

1. Approval/Disapproval to confirm the appointment of Casandra Fresquez, City Clerk for the City of Las Vegas and enter into a Professional Contract.

Mayor Louie A. Trujillo advised that as per the City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.05. City Clerk, C. The Mayor shall appoint the city Clerk, subject to Council approval. The Governing Body shall

enter into a contract with the city clerk which shall establish, among other matters, compensation, benefits, duties and responsibilities.

Councilor Romero made a motion to confirm the appointment of Casandra Fresquez, City Clerk for the City of Las Vegas and enter into a Professional Contract. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

City Clerk Fresquez thanked the Governing Body for their continued support and confidence in her and stated she would continue to serve the Governing Body and the citizens of Las Vegas to the best of her ability.

MAYOR'S RECOGNITIONS/PROCLAMATIONS

City Clerk Fresquez read a Proclamation regarding Louie A. Trujillo, Mayor of the City of Las Vegas, proclaiming April 22, 2020 as "Earth Day".

Mayor Trujillo recognized public servant, Councilor Barbara Casey for her hard work, diligence and commitment to the community and as Councilor for the City of Las Vegas. He stated it would be appropriate to recognize her as she left her seat as Councilor with a recognition and gave heartfelt thanks to her for everything she did for the community.

Councilor Casey stated it had been a pleasure for her to serve as Councilor for the last four years and wished she could have done more for the City. She was happy she was leaving her seat in capable hands, was pleased she was able to serve with Mayor Trujillo and Councilor Montoya for two meetings and would miss Councilor Romero, Councilor Ulibarri, Jr. and all City staff.

City Clerk Fresquez read a recognition on behalf of Mayor Trujillo along with the Governing Body recognizing Barbara A. Perea Casey for her many accomplishments as a public servant and her hard work and dedication to the City of Las Vegas.

PUBLIC INPUT

None at this time.

PRESENTATIONS

Leo Maestas with the Office of Emergency Management presented a detailed update on the COVID-19 (Coronavirus) which included information regarding testing and testing sites available to the community.

Lengthy discussion and questions took place regarding the demographics of the second COVID-19 case, conditions of the first case reported, housing for healthcare workers and first responders.

Councilor Romero thanked Mr. Maestas for his leadership during this time of crisis and that we should depend on the information provided by OEM.

Councilor Montoya thanked Mr. Maestas for the update presented and asked how long the test results were taking, where New Mexico was regarding the peak area of the virus and asked him to express his message to the community regarding COVID-19 measures.

Mr. Maestas advised that the test results were taking about 3 days and did not have a definite answer in regard to the peak area. He stated that they could not stop people from traveling although that people needed to police themselves, encouraging everyone to be aware of where they had been and of what they were touching at all times.

Mayor Trujillo thanked Mr. Maestas for the notice he put out last week regarding travel to other counties. He discouraged travel to everyone, due to numbers rapidly rising, leaving people susceptible. Mayor Trujillo informed that Mr. Maestas worked in partnership with both the City and County and was funded by both entities and that he appreciated Mr. Maestas' public information, hard work and his responsiveness.

Councilor Ulibarri Jr. thanked Mr. Maestas, Senator Campos and Governor Lujan Grisham and everyone involved for their hard work regarding COVID-19 and asked if they were testing at rest homes.

Mr. Maestas advised that there would only be a percentage of testing for workers and residents at shelters, group homes, detention centers and long term care facilities, due to there not being enough tests.

Councilor Romero thanked Mayor Trujillo for taking the effort and leadership of following through with the Resolution, allowing to take measures to protect the community and that it was done to keep the community safe and to save lives.

CITY MANAGER'S REPORT

City Manager Taylor gave a detailed report on the following:

- City Mgr./City Clerk-City Responsiveness message for all outgoing City employees emails/calls
- P.W. Department-Street striping, crosswalks and parking areas
- Replacement of Street Signs
- Potholes being filled
- Street Sweepers (2)- in repair
- More information to placed on City Reader Board

-Capital Projects:

1. Riverwalk Design Project (Contract awarded)
 - waiting on DFA Notice of Obligation
2. Fire Truck Delivery: 3-4 weeks
3. P.D. Evidence Vehicle- Waiting on DFA for reimbursement
4. Little League Parks-Waiting on DFA response regarding Allowable Expenses
5. El Creston Park-P.O. prepared, Waiting on DFA Notice of Obligation
6. Comprehensive Master Plan-Received 1100 Surveys & Data being analyzed

Mayor Trujillo requested that a Capital Projects update be given to the Governing Body at each Council meeting and thanked Mr. Taylor for his hard work.

FINANCE REPORT

Deputy Finance Director Dominic Chavez presented the Finance Report for the month ending February 29, 2020, reporting the General Fund revenue at 73% (\$8,282,293) and expenditures at 59% (\$7,606,948). Enterprise Funds revenue came in at 62% (\$10,550,204) and expenditures were at 53% (\$10,993,888). He reported Recreation Department revenue being at 61% (\$384,137) and expenditures at 59% (\$423,623,000).

Mr. Chavez presented the Lodgers Tax Finance Report for the month ending February 29, 2020, reporting revenue at 82% (\$308,684) and expenditures at 43% (\$237,868). He advised that he had provided the Council with the February Check Report.

Discussion took place regarding the concerns from Council of the amounts being paid out to Souder Miller, the need for City employees to be certified in the areas contracted out and contract renewals and payments.

Mayor Trujillo advised he had the same concerns and would give the City Manager and Finance Director the directive to review that contract immediately, as well as analyze all contracts and expedite the process of certifying City employees for those projects.

Mr. Chavez presented the Finance Report for the month ending March 31, 2020, reporting the General Fund revenue at 80% (\$9,127,672) and expenditures at 65% (\$8,395,645). He advised that Enterprise Funds revenue was at 73% (\$12,128,188), expenditures at 66% (\$12,502,211) and reported that Recreation Department revenue was at 67% (\$425,019) and expenditures were at 65% (\$469,603).

Mr. Chavez presented the Lodgers Tax Finance Report for the month ending March 31, 2020, reporting the revenue at 87% (\$327,704) and expenditures at 47% (\$259,179). He advised he had provided the Check Report for March as well.

Mayor Trujillo advised he would be asking at every meeting, for any concerns that the Council should immediately know about in regard to the Finance Report.

Mr. Chavez advised that right now, the only concern was the difficulty in obtaining COVID-19 supplies and of making decisions to pay a higher price for those supplies when available.

Mayor Trujillo advised Mr. Chavez to contact Jose Maestas with OEM, as he was a good resource to obtain emergency supplies.

Discussion took place regarding City revenue being low due to COVID-19 issues and of the importance of informing the public that the City would not be cutting service to customers although they still needed to pay what was owed.

BUSINESS ITEMS

1. Approval/Disapproval of Professional Contract for City Manager, William Taylor.

Mayor Trujillo advised that William Taylor was appointed City Manager at the Organizational meeting on April 8, 2020 and Council requested that the Professional contract be negotiated with Mr. Taylor and brought back to Council with the revisions for consideration.

Councilor Casey made a motion to approve the Professional Contract for City Manager, William Taylor. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	Michael L. Montoya	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

2. Approval/Disapproval of the Professional Contract for City Attorney, Scott Aaron.

Mayor Trujillo advised that Scott Aaron was appointed City Attorney at the Organizational meeting on April 8, 2020 and Council requested that the Professional contract be negotiated with Mr. Aaron and brought back to Council with the revisions for consideration.

Councilor Romero made a motion to approve the Professional Contract for City Attorney, Scott Aaron. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

3. Approval/Disapproval to appoint Mary Romero as Finance Director.

City Manager William Taylor advised that as per the City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.07 Departments. C. The City Manager shall appoint department directors, subject to approval by the Governing Body.

Councilor Romero made a motion to approve the appointment of Mary Romero as Finance Director and stated for the record, there was no relation. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara A. Casey	Yes
David G. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

4. Approval/Disapproval to appoint William Henderickson as Community Development Director.

City Manager William Taylor advised that as per the City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.07 Departments. C. The City Manager shall appoint department directors, subject to approval by the Governing Body.

Councilor Casey made a motion to approve the appointment of William Hendrickson as Community Development Director. Councilor Ulibarri, Jr. seconded the motion.

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

5. Approval/Disapproval of Resolution #20-10.

Deputy Finance Director Dominic Chavez advised that the City of Las Vegas was requesting an increase/decrease to the FY2020 Budgeted revenues and expenditures for various funds.

Councilor Romero made a motion to approve Resolution #20-10. Councilor Casey seconded the motion.

Resolution 20-10 was presented as follows:

**STATE OF NEW MEXICO
MUNICIPALITY OF CITY OF LAS VEGAS
RESOLUTION NO. 20-10**

WHEREAS, The Governing Body in and for the Municipality of Las Vegas, State of New Mexico has developed a budget adjustment request for fiscal year 2019-20, and

WHEREAS, said budget adjustments were developed on the basis of increases in revenues, expenditures through cooperation with all user departments, elected officials and other department supervisors, please see attached schedule; and

WHEREAS, the City of Las Vegas is in need of making budget adjustments in the 2019-20 fiscal year budget; to include a net increase of \$90,000.00 in revenues and expenditures for communication equipment needed by the City of Las Vegas Fire Department to be funded by a 100% grant from New Fire Protection in Fund 203 – State Fire/Grant; a net increase of \$25,738.00 in revenues and expenditures to be funded by a grant from New Mexico Department Health for Emergency Medical Services, City of Las Vegas Fire Department - \$12,763.00 and Superior Ambulance – LV \$12,975.00 in Fund 206 – Emergency Medical Service; a net increase of \$6,000.00 in revenue and expenditures for hazardous materials response to a WIPP transportation event to be funded by NM Energy, Minerals and Natural Resources Department in fund 260 –Waste Isolation Pilot Project and a net increase in revenues for NMFA Debt Service - \$11,193.36 in Fund 645.

WHEREAS, it is the majority opinion of this governing body that the budget adjustment request be approved and meets the requirements as currently determined for fiscal year 2019-20;

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Municipality of the City of Las Vegas, State of New Mexico hereby approves the budget adjustment request herein above described and respectfully requests approval from the Local Governing Division of the Department of Finance and Administration.

RESOLVED: In session this 15th day of April, 2020

Louie A. Trujillo, Mayor

ATTEST:

Casandra Fresquez, City Clerk

REVIEWED AND APPROVED AS TO LEGAL SUFFICIENCY ONLY:

City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
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Michael L. Montoya

Yes

David G. Romero

Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

COUNCILORS' REPORTS

Councilor Romero thanked Mayor Trujillo for the team he put together to move the City forward and stated that it was a pleasure working with Councilor Casey who was his mentor. He stated they went through hard times and wished they could have done more for the community and thanked her on behalf of his family and the community.

Councilor Ulibarri, Jr. thanked Mayor Trujillo for bringing this Council together and thanked Councilor Casey for her service. He stated that there were ups and downs, that they should leave the past behind and he was there to help the City move forward.

Councilor Montoya congratulated Joseph Baca as Councilman in Ward III. He thanked Councilor Casey for all her service, she would be missed by her constituents and wished her good luck in her endeavors. He informed of various large resurfacing projects taking place throughout the City by the New Mexico Department of Transportation and recognized them for their willingness to help the City.

Councilor Romero acknowledged and thanked James Gallegos from NMDOT for the placement of the message boards.

Councilor Casey thanked all the wonderful City employees and the community, she was pleased with the new people coming in to help the City move forward and that she was happy to be able to serve for the last two meetings with this Council. She added that she was confident that Mayor Trujillo and the new Council would do a wonderful job for the City and would work well together. She thanked her Ward III constituents and admired them for the love they had for their community.

ADJOURN

Councilor Casey made a motion to adjourn. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya Yes
Barbara A. Casey Yes

David G. Romero Yes
David A. Ulibarri, Jr. Yes


City Clerk Fresquez re-read the motion and advised that the motion carried.

Mayor Louie A. Trujillo

ATTEST:



Casandra Fresquez, City Clerk